

QCTO SP: Learning and Development Facilitator Course

The best facilitators don't give answers – they help the group discover better ones.

ATG
INVEST IN KNOWLEDGE
INVEST IN YOUR FUTURE

Factsheet

Title: Learning and Development Facilitator | Skills Programme ID: SP-220319 | NQF Level: 5

Duration below is for the Knowledge & Practical Modules ONLY | It does not include the Workplace Module

Duration: 5 days (Face-to-Face) | 5 days (Online) | 5 days (Distance Learning)

Workplace Module: 41 working days | Total Skills Programme duration: 46 days | Credits: 36

Course description

A facilitator is a skilled guide who helps every member of a group express their own leadership qualities, ensuring the process runs smoothly without imposing personal ideas or opinions.

Your primary responsibility is to remain objective — taking a neutral stance by stepping back from the detailed content and your own views — to create a supportive environment where the group process can flourish, enabling participants to reach a successful decision, solution, or conclusion together.

Course Content

- **Knowledge Component (5 days combined with the Practical):** Statutory Learning and Development Environment. Facilitation of Learning in an Occupational Context.
- **Application Component:** Facilitate Different Methodologies, Training Styles and Techniques within an Occupational Learning Context.
- **Workplace Component (41 working days):** Facilitate an Occupational Learning Session. Completed after the 5 training days, in the workplace or with ATG as an accredited Workplace Provider.

QCTO
Quality Council for Trades & Occupations

Why attend this course?

- Become a nationally recognised professional facilitator.
- Massively increase your employability & earning potential.
- Move from "lecturing" to true world-class facilitation.
- Master dozens of interactive methodologies.
- Gain confidence handling difficult group dynamics.

Who should attend?

- Corporate trainers & HR/L&D professionals
- Teachers & lecturers wanting to make classes more interactive
- Team leaders & managers who run meetings and workshops

FISA & Certification

- The Final Integrated Summative Assessment (FISA) is conducted under controlled QCTO assessment conditions.
- The FISA is scheduled for the first working day after the Workplace Module is completed and the Portfolio of Evidence declared competent.
- Learners are registered with the QCTO within 5 working days of the training start date; FISA results are submitted within 21 working days of the FISA date.
- Once declared competent in the FISA, the QCTO issues the statement of results and the certificate.

Get in touch with us

Johannesburg:
011 394 1383 | 079 857 2145 | kempton@academytraining.co.za
Pretoria:
012 997 1063 | 077 499 2762 | pta@academytraining.co.za
Cape Town:
079 857 2145 | admin@academytraining.co.za
www.academytraining.co.za | National WhatsApp: 079 857 2145

ESTABLISHED ATG 1997