

Programme Title	FET Certificate: Project Management
SAQA ID	50080
NQF Level	4
Credits	138
Duration	1 Year
Admission Requirements	English Proficiency Grade 12 or equivalent
Programme type	Available in Full time and Part time classes
Learnership Code	23Q230068281364

Description:

Project Management is a relatively new field of study that focuses on teaching students how to manage projects efficiently and successfully. This programme is for individuals who are leading small to large projects. The programme is designed specifically for project team members through project management knowledge.

To study Project Management is not only a good option for people who wish to pursue a career in this field, but also for anyone who is often involved in projects, or who works in an environment where projects are carried out frequently.

Qualifying learners could follow a career in:

Project Management
Team leader
Project Manager assistant
Project Administrator

Event Planner
Junior Project Planner
Junior Estimator
Small Business Owner

Outcome 1: Introduction to Project Management

U/S Type	SAQA ID	Name	NQF Level	Credits
Core	120372	Explain fundamentals of project management	4	5
Elective	120385	Apply a range of project management tools and techniques	4	7

Outcome 2: Project initiation; Planning and Implementation

U/S Type	SAQA ID	Name	NQF Level	Credits
Core	120373	Contribute to project initiation, scope definition and scope change control	4	9
Core	120384	Develop a simple schedule to facilitate effective project execution	4	8
Core	120374	Contribute to the management of project risk within own field of expertise	4	5
Core	120375	Participate in the estimation and preparation of cost budget for a project or sub project and monitor and control actual cost against budget	4	6
Core	120383	Provide assistance in implementing and assuring project work meets quality requirements	2	5

Outcome 3: Project Monitoring and Control

U/S Type	SAQA ID	Name	NQF Level	Credits
Core	120387	Monitor, evaluate and communicate simple project schedules	4	4

Outcome 4: Project Support

U/S Type	SAQA ID	Name	NQF Level	Credits
Core	120381	Implement project administration processes according to requirements	4	5
Core	120376	Conduct project documentation management to support project processes	4	6
Core	120382	Plan, organise and support project meetings and workshops	4	4

Outcome 5: Oral Communication

U/S Type	SAQA ID	Name	NQF Level	Credits
Fundamental	119472 (8968)	Accommodate audience and context needs in oral communication	3	5
Fundamental	119462 (8974)	Engage in sustained oral communication and evaluate spoken texts	4	5

Outcome 6: Written Communication

U/S Type	SAQA ID	Name	NQF Level	Credits
Fundamental	119465 (8970)	Write texts for a range of communicative contexts	3	5
Fundamental	119459 (8976)	Write for a wide range of contexts	4	5
Fundamental	12153	Use the writing process to compose texts required in the business environment	4	5
Fundamental	119457 (8969)	Interpret and use information from texts	3	5
Fundamental	119469 (8975)	Read analyse and respond to a variety of texts	4	5
Fundamental	119467 (8973)	Use language and communication in occupational learning programs	3	5

Outcome 7: Project Mathematics

U/S Type	SAQA ID	Name	NQF Level	Credits
Fundamental	7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	4	6
Fundamental	9016	Represent analyse and calculate shape and motion in 2- and 3- dimensional space in different contexts	4	4
Fundamental	9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	4	6

Outcome 8: Project Teamwork

U/S Type	SAQA ID	Name	NQF Level	Credits
Core	120379	Work as project team member	4	8
Elective	242819	Motivate and Build a Team	4	10

Notes: Qualifying criteria

Grade 12 with Mathematics

Grade 12 without Mathematics – The following Numeracy / Mathematics US should be taken:

- US 9015, NQF level 4
- US 9016, NQF level 4
- US 7468, NQF level 4

Certification

Upon successful completion of Final Assessments and Portfolios, candidates will be registered with Services Seta and will receive a Certificate for qualification: *Further Education and Training Certificate: Project Management US 50080*. Statement of Results will be issued by ATG.

