









### Academy Training Group Qualifications & Accreditations

INSTITUTION / DEPARTMENT	ACCREDITATION / REGISTRATION NO	PROGRAMMES	UNIT STANDARD / NQF ID	LP NUMBER	CREDITS	NQF LEVEL	EXPIRY DATE	LEARNERSHIP CODE
	2538	Further Education & Training Certificate: Business Administration Services.	61595		140	4	2023/06/30	23/Q230032541404
		Further Education & Training Certificate: Project Management	50080		136	4	2023/06/30	23Q230068281364
		National Certificate: Business Administration Service	67465		120	3	2023/06/30	01Q009001203
		National Certificate: Contact Centre Support	71490		128	2	2023/06/30	23Q230021151282
		National Certificate: New Venture Creation	49648		138	4	2023/06/30	23Q230055381382
		FET Certificate: Generic Management	57712		150	4	2023/06/30	
	LPA/00/2010/07/768	National Certificate: Information Technology - End User Computing	61591	49077	130	3	2025/03/31	12/Q120020/40/130/3
		National Certificate : Wholesale & Retail Operations	58206		120	2	2024/06/30	27Q270027221202
	300110	Certificate: Office Administration	23618		120	2	2024/06/30	01/Q010021/00/120/5
		Higher Certificate: Office Administration	23619		240	5	2024/06/30	01/Q010040/00/240/5
		National Diploma: Office Administration	35958		360	5	2024/06/30	
		National Certificate: Small Business Financial Management	48736		120	4	2024/06/30	01/Q010023/24/120/4
		National Certificate: Bookkeeping	58375		120	4	2024/06/30	01/Q010027/26/120/3
		FET Certificate: Bookkeeping	58376		130	3	2024/06/30	01/Q010028/281/130/4
		National Diploma: Technical Financial Accounting	36213		251	5	2024/06/30	01/Q010022/28/251/5
		National Diploma: Financial Accounting	20366		280	6	2024/06/30	
	7083	Foundational Communication in English	88895			2	2023/02/01	
		Foundational Mathematical Literacy	88895			2	2023/02/01	

	<b>ETDP1311</b>	Facilitate Learning using a variety of methodologies	117871		10	5	2025/03/31	
		Conduct Outcome-based Assessments	115753		15	5	2025/03/31	
		Conduct Moderation of Outcome-based Assessments	115759		10	10	2025/03/31	
		Design and Develop Outcome-based Assessments	115755		10	6	2025/03/31	
		Develop an Organizational Training and Development Plan	15217		6	5	2025/03/31	
		Conduct an Analysis to determine outcomes of learning for Skills Development and other purposes	15218		4	6	2025/03/31	
		Provide Information and Advise regarding Skills Development and Related Issues	15221		4	5	2025/03/31	
		Conduct Skills Development Administration in an organization	15227		4	4	2025/03/31	
		Advise on the Establishment of a Quality Management System for Skills Development Practices in an organization	15228		10	5	2025/03/31	
		Co-ordinate Planned Skills Development Interventions in an organisation	15232		6	5	2025/03/31	
		Conduct Targeted Training using given methodologies	117870		10	4	2025/03/31	
		Interpret and Manage Conflicts within the workplace	114226		8	5	2025/03/31	
		Perform one-to-one Training on the job	117877		4	3	2025/03/31	
		Contribute towards organization Policy Development	230448		8	5	2025/03/31	
		National Certificate: Occupationally Directed Education Training and Development Practices	50334		5	120	2025/03/31	<b>07Q070027241244</b>
	<b>CompTIA</b>	Certificate: PC Training A+						
		Certificate: Networking N+						
		Certificate: Linux +						
		Certificate: Security +						
	<b>ZA50701</b>	International Computer Drivers Licence					2025/07/01	